

Patoka Community Unit School District #100

Board of Education Regular Monthly Meeting Minutes

August 17, 2023 - 6:00 PM

Location: High School Library

Minutes recorded by: Kimberley Hassell, Board Recording Secretary

Meeting Presided by: Andy Goldsboro, Board President

Pledge of Allegiance.....

1. Call the Regular Monthly Meeting to Order/Roll Call

- a. Members present: Andrea Thompson, Jeremy Landreth, Russell Adams, Andy Goldsboro, Mark Payne, Cassie Huffman, Kurtis Belcher
- b. Members absent:
- c. Non-Members present: Superintendent Justin Venhaus and Principal Phillip March

2. Motion to Approve the Agenda:

- i. Motion by Payne, second by Belcher to approve the Agenda as it stands.
- ii. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Payne: Y, Huffman: Y, Belcher: Y, Goldsboro: Y
(Approve: 7) (Opposed: 0) Motion Passed

3. Public Comment: NONE

4. Consent Agenda:

- a. Approve minutes of regular monthly board meeting held on July 20, 2023
- b. Approve payment of bills as presented
- c. Approve July payroll
- d. Approve Treasurer's Report
- e. Review Hazard Zone
 - i. Motion by Payne, second by Belcher to approve the Consent Agenda.
 - ii. Roll Call: Thompson Y, Landreth Y, Adams Y, Payne Y, Huffman Y, Belcher Y, Goldsboro Y
(Approve 7)(Opposed 0)

5. Superintendent's Report

- a. Maintenance report
Mr. Venhaus presented the maintenance report
- b. FY 2024 Budget
Mr. Venhaus provided and presented the FY2024 Proposed Budget. He explained that the CPPRT Revenue is down by approx. 643K as he expected.

- c. Annual review of textbooks and instructional materials used in the district
Mr. Venhaus provided a listing of all curriculum being used in FY24.

6. Principal Report

Mr. March provided the board with upcoming dates/events, discipline, grandparent's breakfast attendance, back to school open house, first day of school attendance (229) and the Threat Assessment Plan. He added that he will be attending a school based instances workshop.

7. New Business

- a. School Safety – Mr. Venhaus informed the board that he, Mr. March and Andrea Thompson had attended a meeting in regards to school safety officers where they discussed the school resource officers being hired through the county sheriff's office, summer training, the costs involved (78,600 first year with car) (71,000 second and third years fixed cost) and scheduling. Mrs. Thompson added that the SRO would also be able to offer some educational programs in regards to sexting, drugs, alcohol use, etc....
- b. Moving district funds - Mr. Venhaus discussed moving liquid funds to already established investment accounts in hope of increasing the interest revenue that the district could receive. Mrs. Thompson added that he could reach out to local banks for request for proposals (RFP) to see what other banks are paying/offering in regards to interest earned. Mr. Landreth asked him to check on insured amounts with banks.
- c. Old Laptops – Mr. Venhaus discussed selling old laptops to staff.
- d. CEO Program donation – Mr. Venhaus informed the board that he would like continue to donate to the CEO Program as in previous years.
- e. Employee Policy Manual Update – Mr. Venhaus will be updating and sending out to all staff.
- f. Weight Room – Mr. Venhaus informed the board that Mr. Eddy is offering weight conditioning/training in physical education classes this year and he would like to insulate the weight room. He added that Mr. Chapman would oversee the project and students will complete most of the work through part of a class and shouldn't cost any more than 11K; he will be using maintenance grant dollars for the project.

8. Motion to adjourn to executive session - The appointment, employment, compensation, discipline, performance, or dismissal of a specific employee, independent contractor, or volunteer of the district. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

- a. Motion by Payne, second by Landreth to approve **adjourn** to executive session.
- b. All in favor. None opposed.

Time: 6:45 PM

- a. Motion by Payne, second by Belcher to approve to **return** to open session.
- b. All in favor. None opposed.
- c. Roll Call: Thompson Y, Landreth Y, Adams Y, Payne Y, Huffman Y, Belcher Y, Goldsboro Y
(Approve: 7) (Opposed: 0)

Time: 8:11 PM

9. Items Requiring Action

a. Consideration of resignation(s)

Motion to accept the resignation of Stephanie Burgher as the Pee Wee Cheerleading Coach?

- i. Motion by Belcher, second by Payne to approve
- ii. Roll Call: Thompson: Y, Landreth: Y, Adams: Y, Payne: Y, Huffman: Y, Belcher: Y, Goldsboro: Y
(Approve: 7) (Opposed: 0) Motion Passed

b. Consideration of employment(s)

Motion to hire Scott Cain as the Junior High Basketball Coach pending completion and passing of a background check and completion and passing of an employment history review.

- i. Motion by Adams, second by Payne to approve
- ii. Roll Call: Thompson: Y, Landreth: Y, Adams: Y, Payne: Y, Huffman: Y, Belcher: Y, Goldsboro: Y
(Approve: 7) (Opposed: 0) Motion Passed

c. Consideration of JH boys golf co-op with Odin

Motion to approve JH boy's golf co-op with Odin as host school.

- iii. Motion by Belcher, second by Payne to approve
- iv. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Payne: Y, Huffman: Y, Belcher: Y, Goldsboro: Y
(Approve: 7) (Opposed: 0) Motion Passed

d. Consideration of threat assessment

Motion to approve 2023-2024 Threat Assessment and Management Plan

- i. Motion by Payne, second by Huffman to approve
- ii. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Payne: Y, Huffman: Y, Belcher: Y, Goldsboro: Y
(Approve: 7) (Opposed: 0) Motion Passed

e. Consideration of 23/24 return to school pan

Motion to approve 2023-2024 district return to school plan

- i. Motion by Payne, second by Landreth to approve
- ii. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Payne: Y, Huffman: Y, Belcher: Y, Goldsboro: Y
(Approve: 7) (Opposed: 0) Motion Passed

f. Consideration OKAW

Motion to approve the OKAW Joint Agreement for the 2023-2024 school year.

- i. Motion by Payne, second by Landreth to approve
- ii. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Payne: Y, Huffman: Y, Belcher: Y, Goldsboro: Y
(Approve: 7) (Opposed: 0) Motion Passed

g. Consideration of non cert pay FY24

Motion to approve a 3% raise for all non-certified staff for the 2023-2024 school year

- i. Motion by Payne, second by Adams to approve
- ii. Roll Call: Thompson: Y, Landreth: Y, Adams: Y, Payne: Y, Huffman: Y, Belcher: Y, Goldsboro: Y
(Approve: 7) (Opposed: 0) Motion Passed

h. Consideration to apply for the School Maintenance Grant

- i. Motion by Payne, second by Belcher to approve
- ii. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Payne: Y, Huffman: Y, Belcher: Y, Goldsboro: Y
(Approve: 7) (Opposed: 0) Motion Passed

10. Motion to Adjourn

- a. Motion by Belcher, second by Payne to approve adjournment
- b. All in favor 7, none opposed. Motion Passed

Time of adjournment: 8:51 PM

Andy Goldsboro, President

Cassie Huffman, Board Secretary